

Officer Decision Record Template

Record of Decision of Simon Frow, Head of Regulatory Services taken in consultation with Cllr Roy Miller, the Place Cabinet Spokesperson and Matt Gladstone, Executive Director Place

Subject

An audit of BMBC's food hygiene service by the Food Standards Agency (FSA) identified that there are a number of inspections which are overdue. In order to clear this backlog, and help maintain the inspection programmed it is proposed to employ contractors.

This course of action has been approved by the Place DMT, the Cabinet Spokesperson and SMT. This will enable the Service to deliver the action plan and address the FSAs recommendations.

Part of the process has also included discussions with HR, Finance, Corporate Performance and Communications.

Various options considered include:

Doing nothing – this is not appropriate as BMBC has a duty to deliver official food controls in line with the FSA's Food Law Code of Practice. Doing nothing will result in reputational damage to BMBC and would place consumers and businesses at risk.

Employing a permanent member of staff – whilst this was considered it is not felt this is the best way to address the backlog. A member of staff employed by BMBC would be involved in other work (eg, reactive work, team meetings) which would take them away from carrying out inspections. Employing a contractor to deliver the inspections will be more efficient for BMBC.

Authority

Paragraph B1 of the responsibility for Executive functions Officer Delegation – Authority to incur expenditure up to £250,000.

Decision Taken

Procuring a contractor to deliver Food Hygiene Controls.

Date of Decision

10th October 2017 – Senior Management Team Meeting

Elected Member Conflicts of Interest

Non known of



Signature
(Simon Frow)

Signature
Cabinet Spokesperson
(not required)

Scan / email the completed form and appendices to the Council Governance Unit and keep the original on the project file